



UNIVERSITY OF GHANA



ENGLISH PROFICIENCY

at the

THE LANGUAGE CENTRE

The Language Centre was founded in 1970 to conduct language research and undertake teaching related to the improvement of proficiency in English and the languages used in Ghana. The centre handles the compulsory Academic Writing programme for all first and second year students of the University of Ghana. It also runs a Certificate in English Proficiency programme for students from non-English-speaking countries.



LANGUAGE CENTRE



UNIVERSITY OF GHANA

ENGLISH PROFICIENCY UNIT

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Dr Gordon S.K. Adika—Acting Director

Dr Charles Asante—Head of Unit



OUR PRIMARY FUNCTION

The English Language Proficiency Unit functions as the “international” arm of the Language Centre in that it is exclusively responsible for courses offered to international students and expatriates. The unit employs some of the latest teaching methodologies, techniques and approaches to impart English language skills to its students, who usually enroll in the programme for some functional purpose. In other words, most of the students enroll in the programme to hone their existing skills in the English language, or to raise their proficiency from one level to another.

Our students, who are mainly drawn from neighbouring Francophone countries like Togo and Benin but also from as far as Korea and China each year, are taught the traditional skills of listening/speaking, reading, grammar and writing. The Language Centre spares no effort or cost in terms of manpower, in the teaching of its international or expatriate students, by using virtually the full strength of its academic staff, all of whom are experienced lecturers with advanced degrees. Students have access to a modern language laboratory and a computer laboratory for interactive language practice.



English proficiency students in the Language Lab

The English proficiency programmes are either recurrent or occasional, and are classified as *Certificate of English Proficiency* and *Special Courses*. There is no award of a formal university certificate at the end of a special course.

Certificate in English Proficiency

This programme comprises five distinct courses at the intermediate level. It is emphasized here that the courses are all designed with the needs of students with low to higher intermediate level of proficiency in English in mind. The curriculum and instructional materials follow a pre-determined progression from a lower intermediate to higher intermediate level of proficiency between the first and second semester versions of the courses. The instructors make provision for the needs of the students with a level of proficiency which is far below the class average. Though there have been cases in the past when students that should be classified as beginners or false beginners have enrolled in the programme with the full understanding of the challenges they were

bound to encounter, the reality of the intermediate classification in past years is one which encompasses a broad range of lower intermediate, intermediate and upper intermediate students in the same classroom. Conscious of this reality, the lecturers make some provision.



A group of Certificate in English Proficiency students

Courses taught in the Certificate in English Proficiency programme

SEMESTER I

Code	Course
LANG 001	- Writing Skills I
LANG 003	- Reading & Comprehension I
LANG 005	- Listening & Speaking Skills I
LANG 007	- Structure of the English Language I
LANG 009	- Literature in English I



Dr Gordon S.K. Adika
*(Senior Research Fellow
Director of the Language)*



Dr Charles Asante
*(Lecturer
Head of the English
Proficiency Unit and
course instructor)*

Courses taught in the Certificate in English Proficiency programme

SEMESTER 2

Code **Course**

LANG 002 - Writing Skills II

LANG 004 - Reading & Comprehension II

LANG 006 - Listening & Speaking Skills II

LANG 008 - Structure of the English Language I I

LANG 012 - Literature in English II



Dr David Ako Odoi
(Lecturer)
Course instructor



Dr Sika Jacobs-Quashie
(Lecturer)
Course instructor



Mr Seth Allotey
(Tutor)
Course instructor

Special Courses

The category of special courses offered by the Language Centre covers a whole range of tailored courses which are run at the request of

- sister centres and departments of the University of Ghana for their international students;
- multinational corporate organizations and embassies for their employees;
- self-financing private individuals.

A typical course may include two or three components taught by two or three lecturers for up to three months.



Excursions and Field Trips

The English Proficiency Unit periodically organizes excursions to places of interest, where there is plenty of opportunity for real-life personal interactions in English during the bus trip, as well as with members of the public at the excursion site.



After each excursion, individual and group experiences are kept alive through follow-up discussions, debriefing and in-class activities.



Applications

Applications to the programme generally open in February, and should be done online.

Prospective students may access the University of Ghana Office of International Programmes admissions website:

<http://ipo.ug.edu.gh/>

and then choose:

Admission/Learn English.

or go directly to the link: <http://ipo.ug.edu.gh/parler-anglais-estudier-ingl%C3%A9s>

Students from non-English speaking countries are particularly encouraged to apply. Applications from students from English-speaking countries are however welcome as well.

Occasional Students

We also welcome students who do not require full-time enrollment for the entire academic year. Such students may enroll as “occasional students” for one semester and pay the fees for one semester. However, they will not take any university examinations and will only be issued a certificate of attendance and completion.



FEES

The current tuition fee (2015/2016) is USD 2,431.00. This amount is subject to change on a year to year basis. The exact fee for the year of application will be stated in the admission letter, and is payable before the start of the semester.

An application fee of USD 110.00 can be paid using the UG PayPal as part of your application. Provide details of the card number, expiration date, and three-digit security code at the back of the card. Alternatively you can pay directly or by wire transfer into the University of Ghana Ecobank Account below:

Name: *University of Ghana Foreign Student*

Account Number: *0161014409780401*

Bank Details: *Ecobank Ghana Limited, Legon Branch*

If you choose to pay application fee through the bank, have the pay-in-slips or wire transfer sheet together with your certificates/result slips scanned and attached to the application form before submission online. The certificates/results slips should be scanned into one *PDF* or *WORD* document and attached to the application form.



Accommodation

On-campus accommodation is available for all students of the Certificate in English Proficiency students in the International Students' Hostels (ISH). The current fees (2015) are:

Double occupancy - \$945 per semester

*Single occupancy
(subject to availability) - \$1073 per semester*



A section of the International Students' Hostels (ISH)



Some of the numerous student hostels



Learn more about opportunities for international students and the Certificate of English Proficiency programme at:

<http://ipo.ug.edu.gh/>